
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, June 18, 2025 – 5:00 PM

MEETING TO START AT 5:00PM AS CLOSED SESSION IS BEING HELD AS A SPECIAL MEETING
STARTING AT 3:00PM.

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): No closed session.
3. **CLOSED SESSION:** No business.
4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
 - *Reconvene in open session at 5:00pm*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Awards or presentations by the City Council*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a three-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
 - 6.A [Minutes of the City Council June 4, 2025 regular and special meetings.](#)
 - 6.B [Vendor and Payroll Warrants](#)
 - 6.C [Approved Position List](#)
7. **PUBLIC HEARINGS:**
 - 7.A [Consider Resolution No. 25-6446, Establishing and Adopting Schedules of Fees for Services, Previously Resolution No. 24-6362](#)

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

9. NEW BUSINESS:

- 9.A Consider Resolution No. 25-6448, Adopting the City of Susanville Fiscal Year 2025/26 Budget and amending budget policies previously adopted by Resolution No. 24-6332.
- 9.B Consider Resolution No. 25-6441, Establishing Appropriations Limitation for Fiscal Year 2025-2026
- 9.C Small Cities Organized Risk Effort (SCORE) insurance presentation
- 9.D Consider Resolution No. 25-6445, Authorizing renewal of the City's annual insurance policies through SCORE and authorizing the City Manager to execute related contracts over \$25,000.
- 9.E Consider Resolution No. 25-6442, authorizing the closure of Main Street from Cottage Street to Rob's Way on July 19, 2025 for the Lassen County Fair Parade between 9:30 a.m. and 11:30 a.m. and authorizing the Public Works Director to execute a Caltrans Encroachment Permit application as required.
- 9.F Consider Resolution No. 25-6443, adopting a list of street related maintenance, repair and improvement projects for Fiscal Year 2025-26 per the Road Repair and Accountability Act (RMRA)
- 9.G Consider Resolution No. 25-6444, authorizing the City Manager to amend the contract with Pee Wee Enterprises for culvert replacement on Ramsey Ditch and execute all related agreements for the Ramsey Ditch Project and authorize the Finance Director to modify the budget as necessary to complete the work.
- 9.H Consider Resolution No. 25-6447, approving budget increase in the amount of \$50,000 in 1009 Public Safety - Police Budget.

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

13. CITY MANAGER'S REPORTS:

- 13.A [Department Reports](#)

14. FUTURE COUNCIL ITEMS:

- 14.A [Future Council Items](#)

15. ADJOURNMENT:

- **The next regular meeting of the Susanville City Council will be held on July 2, 2025 at 4:30PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City

Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for June 18, 2025 in the areas designated on June 13, 2025.